

APPLICATION FORM

To,
The Secretary
Lokayata: Mulk Raj Anand Centre
Hauz Khas Village, New Delhi - 16

Tel: 91- 011-26511387
Fax: 91-011-26511387
cavalanand@yahoo.com

Dear Sir/Madam,

Please grant me/us the permission to use Art Gallery at Lokayata for exhibiting the works of.....

From.....to.....

I/we have read the rules and registrations relating to administration and management of the art gallery and I/we here by agree to abide by them. I/we also hereby agree and undertake to observe and perform according to the rules and regulations and follow all the legal formalities.

I/we here with submit bank D.D.No.Dated:.....

Drawn on.....For Rs

I/we hereby note and agree to include name of the Art Gallery viz. Lokayata: Mulk Raj Anand Centre in invitations, brochures, programmes, other publications issued and announced in the press etc. relating to the exhibition.

The relevant information required by you is given below:

Name of the Artist :

Details of the exhibition :

.....

.....Address :

.....

Contact no :(R)

E mail address :

The particular relating to the use of the Art Gallery for exhibition given by me / us are true and correct. I / we have got a copy of the rules & regulations and I / we have gone through it and undertake to abide by them.

Yours truly,

Signature of the ApplicantDate :

Rules & Regulations

One chair will be provided to the artist.

Mailing List: Rs. 150.00

Suitable facilities for displaying of art works are provided in the gallery.

Payment is to be made by cheque/demand draft payable in New Delhi in favour of “Lokayata”.

Artist should be available at the gallery during the exhibition on all days from opening to closing of the gallery. The gallery does not provide services of attendant.

Artist/s is/are requested to send few photographs of his recent works with bio-data for selection.

Gallery will remain open from 11.00 a.m. to 7.00 p.m.(Sunday closed)

Artist/s has /have the privelege of keeping the gallery open on sundays if desired.

The management shall not be responsible for any theft/damage to the artist’s property due to any cause whatsoever.

The gallery is not air -conditioned & does not have power back-up system.

Signage of the exhibition will be as per the panels in use. i.e. 2 feet wide and 7 feet long

This is for your information that there is no storage place in the gallery. Your exhibits will be taken inside the gallery premises in the evening preceding allocated for the display of your works.

If, for unforeseen circumstances, the gallery is closed for technical or forced reasons, the amount received, for a confirmed reservation of the gallery space for the proposed exhibition of the works, will be refunded in full, with no other obligation in terms of claim of damages by the artist/s holding the reservation

N.B. 10% of sales proceeds, if any, will be gestured for a charitable cause. This may be treated as mandatory.

The management reserves the right to modify/revise the charges without prior notice.

Date

Signature of the Applicant :

Note: **The bio-data and the photographs of each artist’s works should be submitted along with this form.**

The Exhibition starts on Friday and Ends on Thursday

Effective January, 2012

Tariff for the use of Gallery for one week

Catagory A	Catagory B	Catagory C
1. Artist – Solo show 2. Craftsman – Solo	1. Artist Group show (Max. 4 artists) 2. Charitable Trust (Art & Crafts)	1. Commercial (Art & Crafts / Sponsored)
Rs. 11,500/-	Rs. 24,500/-	Rs. 45,000/-

The Exhibition starts on Friday and Ends on Thursday

- Gallery will charge 10% extra for the exhibition of sculpture & pottery.
- Tentative booking will be valid for only one month for outstation artists.
- Tentative booking will be valid for only one week for local artists.

Cancellation of booking (No postponement will be entertained)

- 90% refund if cancelled before 90 days
- 50% refund if cancelled before 60 days
- 25% refund if cancelled before 30 days
- No refund if canceled within 30 days